

TODAY'S DATE:

___/___/___

**APPLICATION
FOR
EMPLOYMENT**
FIRST PRESBYTERIAN CHURCH
DELAWARE, OHIO



PERSONAL INFORMATION

FULL NAME: _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

E-mail: _____ SSN: _____ - _____ - _____

HOME PHONE: (____) _____ CELL PHONE: (____) _____

EDUCATION

HIGH SCHOOL: _____ CITY/ STATE: _____ GRADUATE?: _____

COLLEGE / OTHER SCHOOLS: _____

_____ GRADUATE?: _____

U.S. MILITARY SERVICE

BRANCH: _____ RANK ATTAINED: _____ SPECIALIZATION: _____

LEGAL

Are you a U.S. citizen or do you have a legal right and necessary documents to work in the U.S.?

___ Yes ___ No

(Identity and employment eligibility of all new hires will be verified as required by the Immigration Reform and Control Act of 1986)

Were you ever discharged from a company(s)? ___ Yes ___ No If yes, give name(s) of the company(s):

Reason for discharge? _____

Have you ever been convicted of a crime other than a minor traffic violation? (Note - you are not obligated to discuss sealed or expunged records of conviction or arrest nor will such information be asked of you or considered in employment decisions.) The existence of a criminal record will not automatically disqualify you from the job for which you are applying.

___ Yes ___ No If yes, please explain the offense(s) and final disposition: _____

EMPLOYMENT HISTORY

List employment starting with your most recent position. Account for any period that you were unemployed by stating the nature of your activities. May we contact your current employer? ___Yes ___No

Dates	Name of Employer Address / Phone No.	Position Held & Supervisor	Salary or Wage	Reason for Leaving
From ___/___	_____	_____	_____	_____
To ___/___	_____	_____	_____	_____
From ___/___	_____	_____	_____	_____
To ___/___	_____	_____	_____	_____
From ___/___	_____	_____	_____	_____
To ___/___	_____	_____	_____	_____
From ___/___	_____	_____	_____	_____
To ___/___	_____	_____	_____	_____

REFERENCES

Business References (do no list relatives) (Please indicate if you were employed under a different name)

Name	Address	Phone No.	Years Known
_____	_____	() _____	_____
_____	_____	() _____	_____

PLEASE READ CAREFULLY

I understand that, with my authorization an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, educational background, credit record and/or criminal history, subject to applicable federal, state, and/or local laws.
 In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate dismissal. I understand, also, that I am required to abide by all rules and regulations of First Presbyterian Church of Delaware, Ohio (FPCDO).
 I understand and agree that, if employed, the employment will be "at will." That is, either I or FPCDO may end the employment relationship at any time, for reason or for no reason. I understand that receipt of this application by FPCDO does not imply employment and that this application and/or other FPC documents are not contracts of employment.

 APPLICANT'S SIGNATURE

 DATE SIGNED

